St. Catherine of Siena Catholic School Parent Partnership Agreement

As the primary educators of their children, parents/guardians freely make the choice of a Catholic education for their children. Registration and acceptance at St. Catherine of Siena Catholic School constitutes an agreement by the parent/guardian to accept and abide by the rules and regulations of the institution and to support its philosophy of education.

A cooperative relationship between the St. Catherine of Siena Catholic School personnel and a parent/guardian is essential for the overall education of a student. It is critical that a cooperative relationship be maintained through constructive dialogue with the parent/guardian. St. Catherine of Siena Catholic School is in full compliance with all policies of the Archdiocese of Atlanta as posted in the Policy Manual for Catholic Schools. Parents and students are agreeing to comply with not only the school's stated policies in the handbook, but also those of the Archdiocese of Atlanta.

If a parent/guardian refuses to abide by the policies and rules of St. Catherine of Siena Catholic School or, by word or action, is unsupportive of its goals or otherwise fails to meet his/her obligations under school or archdiocesan policies, the administrator may require the parent/guardian to withdraw his/her child or children from St. Catherine of Siena Catholic School.

Additionally, parents/guardians will be held to the same standards of respect as students in regards to their interactions with administrators, teachers, staff, and students. Please review this handbook carefully with your child/ren. If there are areas that you feel you cannot support, please ask to discuss these with the Principal before the first day of school.

I agree with and support all that is outlined under the expectations of students.

- **I agree with and support all disciplinary standards of St. Catherine of Siena Catholic School.**
- **I agree with and support all school policies, including those in the sections pertaining to the Volunteer Handbook and Aftercare Handbook.**
- **I understand the importance of strong parental support of all school policies and regulations, and I am aware of and support the consequences that will result from a failure of compliance.**
- **I commit to the Parent Partnership of Faith, which reads as follows:**

I understand that, by entering this agreement, I agree to embrace the mission of St. Catherine of Siena School fully and intend to enter into full partnership with our parish faith community as a responsible steward and disciple of Christ by giving my time, talent, and treasure generously. Signing of this handbook is an acknowledgement of the acceptance to be governed by the rules, regulations, conditions, and requirements of the school as stated in this Handbook as well as those policies of the Archdiocese of Atlanta.

I understand that failure to embrace fully this partnership may have a bearing on future enrollment for my children in St. Catherine's Preschool and/or St. Catherine's School.

Homeroom	*Student Signature*	*Parent Signature*
Homeroom	*Student Signature*	*Parent Signature*
Homeroom	*Student Signature*	*Parent Signature*
Homeroom	*Student Signature*	*Parent Signature*

The administration of St. Catherine of Siena Catholic School retains the right to amend the handbook; parents will be promptly notified in writing if changes are made.

PLEASE PRINT, SIGN AND RETURN THIS PAGE TO THE SCHOOL BY TUESDAY, AUGUST 5, 2025.

APPENDIX B

Acceptable Use Policy for Computer and Internet Usage

St. Catherine of Siena Catholic School is pleased to offer electronic devices and Internet access for student use. The ability to access a wealth of information and to communicate electronically for educational purposes is an invaluable learning tool. As with all classroom tasks and projects, student access on the electronic devices will be guided and monitored by the teacher. Teachers will actively supervise student use of the Internet. However, in spite of supervision and web-filtering systems, it is possible that students will have access to content that may be inappropriate. Students will be expected to follow the guidelines set forth by the school. It is important to remember that computer and internet usage is a privilege, not a right, and that unacceptable activity may result in the loss of these privileges. The responsibility for appropriate use rests with the student.
Please discuss these guidelines with your child and sign the form to confirm review of the information.
Acceptable Uses:

- Students should use technology/Internet at school only with the express permission and supervision of a teacher.
- Students should keep personal login information and passwords for all school access (Google account, AR, etc.) private and should refrain from sharing usernames and passwords with others.
- Students should take care of all equipment assigned to them. There is no eating or drinking around school equipment.
- Students should use school approved research sites and search engines for school projects.
- Students should obey copyright laws and principles of fair use.

Unacceptable Uses:

- Destruction or harming of computer equipment or the work of another
- Harassment, bullying, threats, deceptions, intimidations, embarrassment, or antagonizing of someone via electronic communication
- Sharing personal information (self or another's) over the internet
- Evasion of security measures or otherwise altering of computers/school network
- Plagiarism or breaking of copyright law and fair use principles

EQUIPMENT

SCS retains sole right of possession of the Chromebook and related equipment (i.e., Chromebook charger). **Students who damage the school owned Chromebook and related equipment are responsible for the purchase of a new one for the school.**

Photo/image/video storage in Google Drive/on the Chromebook will be for school projects only. Storage of personal photos is not allowed. Appropriate consequences as outlined in the *SCS Parent/Student Handbook* will be administered if a student's personal photos/images/videos are found in Google Drive/on the Chromebook.

CHROMEBOOK USAGE OUTSIDE OF SCHOOL

Chromebooks are provided to students strictly for the purpose of academic use. If a student is found to be using a Chromebook for purposes other than academic use, appropriate consequences will be administered as outlined in the *SCS Parent/Student Handbook*

PLEASE PRINT, SIGN AND RETURN THE FOLLOWING PAGE TO THE SCHOOL BY TUESDAY, AUGUST 5, 2025.

APPENDIX B

Acceptable Use Policy for Computer and Internet Usage Student/Parent Contract

Students are expected to adhere to the guidelines of the Acceptable Use Policy for Computer and Internet Usage.

I understand that the use of technology at St. Catherine of Siena Catholic School is a privilege. I will use this privilege in a safe, ethical, and educational manner. I agree to follow the guidelines of the St. Catherine of Siena Catholic School Acceptable Use Policy for Computer and Internet Usage.

Child's Name: Grade: Date:

Child's Signature: _____

Child's Name: Grade: Date:

Child's Signature: _____

Child's Name: Grade: Date:

Child's Signature: _____

Child's Name: Grade: Date:

Child's Signature: _____

Child's Name: Grade: Date:

Child's Signature: _____

My son/daughter and I have read and discussed the rules of the St. Catherine of Siena Catholic School Acceptable Use Policy for Computer and Internet Usage. He/she agrees to abide by them whenever using the school's computer system. I understand that violation of this acceptable use policy inside or outside of school can have in-school consequences.

Parent Signature: _____ Date: _____

APPENDIX C

Guidance Counseling Meeting Consent Form

Permission from a parent/guardian is required for a student to participate in meetings at St. Catherine of Siena Catholic School with the school Guidance Counselor as needed, upon request by the student, teacher, parent, or administrator.

Because of the vulnerability of a student in the trust placed in the guidance counselor, the guidance counselor may prudentially keep information shared by the student confidential except in certain situations in which prudence limits confidentiality to parents, such as:

- The student reveals information about hurting himself/herself or another person.
- The student discloses that someone is hurting him/her.
- The student or another person may be in physical danger.

MEETING CONSENT

Please check one:

☐ I give consent for my child(ren) to participate in meetings as needed. I understand that statements that my child(en) share(s) may be kept confidential except in the above-mentioned cases.

☐ I do not give consent for my child(ren) to participate in meetings unless I give my expressed permission.

Name of Student	Grade

Comments/Questions:

_____

_____

_____

Parent/Guardian Signature: _____ Date: _____

PLEASE PRINT, SIGN AND RETURN THIS PAGE TO THE SCHOOL BY TUESDAY, AUGUST 5, 2025.

APPENDIX D

Cell Phone and Personal Electronic Device Permission Form (5th-8th Grade Only)

While the use of cell phones and personal electronic devices such as Smart Watches at school by students is not permitted, due to the importance of parent-child communication in this day and age, the possession of a cell phone or personal electronic device while at school is permitted for students in 5th through 8th Grade.

Please note the following rules:

- Students must keep their cell phone or personal electronic device turned off and in their locker between the hours of 7:30 a.m. and 3:10 p.m. At all other times the device must be kept in their backpack.
- Students may not use their cell phones in the homeroom before or after school.
- Students who attend the Aftercare or after school activities must keep their cell phones in their backpack while on campus.

Failure to observe the above rules regarding cell phones or personal electronic devices will result in the confiscation of the device which will be returned to the parent of the student; this failure may also result in the loss of the privilege of bringing a device to school.

Parents who would like their students to bring a cell phone or personal electronic device to school are required to complete this Cell Phone and Personal Electronic Device Permission form.

I, _____, give permission for my child, _____
First and last names of parent First name of student

to bring a cell phone/personal electronic device to school. My child and I have read and agree to abide by the policy on cell phones and personal electronic devices for St. Catherine of Siena Catholic School.

Parent signature _____ Date_____

Student signature _____ Date_____

Student Cell Phone Number _____

This form must be completed and turned into the school office before a student can bring a cell phone to school.

APPENDIX E: MEDIA RELEASE

St. Catherine of Siena Catholic School
Media Release
2025-2026

St. Catherine of Siena Catholic School has active promotion and development programs. Students may appear in photographs, publications, films, interviews, website, all social media, or video recordings, made in conjunction with these and other school-sponsored activities. These photographs or interviews may appear in school, local area or national media for, but not limited to St. Catherine of Siena Catholic School or the Archdiocese of Atlanta.

Please check one:

- ☐ I give my consent for my child to appear in any publication, film, interview, website, all social media or video recordings for St. Catherine of Siena Catholic School.
- ☐ I do not wish for my child to appear in or be photographed in any St. Catherine of Siena Catholic School publication, film, interview, website, social media, or video recording.

I hereby waive and release any claim against St. Catherine of Siena Catholic School and the Archdiocese of Atlanta from any responsibility or liability for any claims arising from the publication or reproduction of any photographs, films, interviews, or video recording.

Children attending St. Catherine of Siena Catholic School: (Please print first and last name)

Name: _____ Age:

Name: _____ Age:

Name: _____ Age:

Name: _____ Age:

_____ _____/_____/_____
Parent/Guardian Signature (Required for consent) Date

Aftercare Appendix F

Aftercare Enrollment Form

I request to enroll my child _____in the Aftercare Program for the 2025-2026 school year.

He/She will attend: (Check each day that applies)

- □ Monday
- □ Tuesday
- □ Wednesday
- □ Thursday
- □ Friday
- □ I will send notes

I understand the Aftercare Program is open according to the official school calendar of St. Catherine of Siena Catholic School and is closed during vacations, all holidays, teacher workdays, inclement weather days, and other designated days.

1. I understand that I am responsible for payment of fees, which will be withdrawn through my family's FACTS account, for my child(ren) in the Aftercare Program. Should I decide to withdraw my child(ren) from the Program, I will give one week's notice in writing prior to the discontinuation of this service and understand the registration fee is non-refundable.
2. I understand rates are charged in daily increments. I must sign out my child(ren) with my signature and time.
3. I will update my child(ren)'s file information with the school office, according to the policies of the Aftercare Program.
4. If a medical emergency arises, the Program Staff will attempt to contact me. If I cannot be reached, the staff will contact 911 and the emergency contact person(s) whom I have listed as my child's emergency contacts. If the emergency is such that immediate hospital attention is necessary, an ambulance or emergency vehicle may take my child to the hospital.
5. I agree to adhere to the policies and procedures of the Aftercare Program as stated here, and give my child permission to participate fully in this program.

Statement of Exemption

I understand that the St. Catherine of Siena Catholic School Aftercare program is exempted from licensing in the State of Georgia through Bright from the Start, as long as the school holds full accreditation with an approved school agency.

_____ _____/_____/_____

Signature *Date*

_____

Printed Name

Aftercare Appendix G

Athletic & Extra-Curricular Activity Release Form*

**Please fill out one form PER CHILD.*

I request and give permission for coaches and/or extra-curricular activity sponsors/assistants to pick up, sign out, and/or sign in my child from St. Catherine of Siena Catholic School and/or Aftercare program on the designated dates and times of the practices or activity meetings.

Student's First and Last Name & Homeroom:

_____ _____

Athletic Team and/or Extra-curricular Activity (Please list all anticipated activities for the **2025-2026** academic year):

_____

_____

_____

_____

_____

_____

_____ _____/____/_____

Parent/Guardian Signature *Date*

_____

Parent/Guardian Printed Name

CATHOLIC SCHOOL SYSTEM OF THE ARCHDIOCESE OF ATLANTA
STUDENT EMERGENCY CARE FORM

Student's Last Name _____ First _____ MI _____ Date of Birth _____ Age _____ Sex _____ Grade _____

Father's Name _____ Mother's Name _____

Address _____ City _____ Zip _____ Address _____ City _____ Zip _____

Phone: Hm_____ Bus_____ Cell_____ Phone: Hm_____ Bus_____ Cell _____

Name of Business_____ Name of Business_____

Person(s) To Call In Emergency When Parents Cannot Be Reached / and who may pick up the child from school

Name _____ Relationship _____ Phone:_____

Name _____ Relationship _____ Phone:_____

Name _____ Relationship _____ Phone:_____

Family Physician_____ City_____ Phone:_____

Choice of Hospital_____ Insurance Co._____

Has child any drug/food/environmental/etc. allergies:_____

Any additional medical information:_____

List daily medications:_____ Date of latest TD_____

If any emergency arises, the school will try to contact the student's mother or father. If neither Parent can be reached, I give permission to Dr. _____ to be wholly responsible for the care of my child. If he is unavailable in the event of a major emergency, the administration is directed to seek emergency care at the medical or hospital facility indicated above. I will be responsible for the payment of all expenses incurred.

_____ _____/_____/_____

Signature of Parent or Guardian Date